

## ELMLEY CASTLE BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

### Minutes of the Meeting held on Thursday 3<sup>rd</sup> September 2009 at 7.30pm in Elmley Castle Village Hall.

#### Open Forum.

Mr Hilton introduced Miss Megan Thomas, Headmistress of Elmley Castle School, who stressed that she wished to work with the Parish Council but she was upset that there had not been pre application discussions prior to the building work at the school. The Chairman said that the Parish Council never entered into such discussions. The clerk appraised the meeting of the situation with regard to the building works at the school. Councillors had visited the site & made comments in the usual way. The comments had been sent to the County as requested after which the clerk was told that all work had now stopped & would not restart until November. Mr Hilton had expressed his concern & the concern of the Headmistress to the clerk, who had assured him that the Parish Council had not asked for the work to stop, the County had initiated this. The clerk had subsequently received a telephone call followed by a letter from Mr Richard Willett, Principal Building Surveyor apologising that the work had been started without planning permission & stating work would not proceed until the necessary process had been completed. She read the letter to the meeting. Councillors had also been disappointed with other works which had been completed, stating that the general design was disappointing in a Conservation Area. Mr Wilkes reiterated that the general building work was not contributing to the Conservation Area. It was agreed that the proposed zigzag lines outside the school would now be discussed with the Council after the Governors meeting scheduled for 15<sup>th</sup> September. Road safety is of concern to the Council & it is important that parents are aware that parking on the corner of Netherton Lane is an endorsable offence. PC Shepherd will be asked to visit the school before & after the school day to inform parents of the problems they are creating

Mr Hilton was concerned that very many trees had been taken down at Church House & Mr Shaw asked who should be consulted about these matters. Councillor Mrs Mackison, in her report referred to 'consultation' stating that she is seeking a change in the process so that Parish Councils would be notified in future of larger scale works in Conservation Areas, giving Councils the opportunity to comment before any work is commenced.

There is still some dead-wooding and tidying up to be done to a number of trees along the roadside All other works were done in accordance with the agreed schedule. Councillors expressed the view that there should be automatic feedback to Parish Councils from planners in matters concerning tree works.

Councillor Tom McDonald responded to a question about Icelandic Banks (Landsbanki).

**Apologies** – Mr Moss, Mr Stephens, Professor Walton. County Councillor Hardman also sent apologies

**Present** Mr Mackison, Mr Whitcombe, Mr Ballard, Mr Hickey, Mr Shaw & Mr Wilkes. Councillors Mrs Mackison & Tom McDonald were also present together with 4 members of the public including the Headmistress of Elmley Castle School.

2. Declarations of Interest - none

3. **Minutes** of Meetings held on 2.7.09. Mr Ballard proposed & Mr Wilkes seconded a proposition that the minutes be approved all agreed and 13.8.09. Mr Wilkes proposed & Mr Ballard seconded a proposition that the minutes be approved, all in favour.

#### **4. Reports**

- a) Playground & Playing Field – Mr Wilkes had visited the playground & reported that all was in order. The clerk will contact Lisa Sharp re the sign, should planning permission be necessary the Council agreed that Mrs Sharp could go ahead with the application.
- b) Village Hall – the French drain going up to the car park has been cleared.

- c) Bredon Hill Conservation Group – issues relating to the wind farms at Strensham had died down & concerns regarding issues at Bredons Hardwick had quietened.
- d) District Councillors - reports are attached to the minute book.
- e) Parish Plan - Consideration was given to a communication from the Parish Plan Group which contained specific requests and recommendations in respect of each aspect of the questionnaire response. The Chairman & Mr Ballard agreed to become involved in producing ideas about extensions & new constructions in relation to a Design Statement. Further discussion about the parking at Cornmill was raised because emergency vehicles had been unable to reach a property requiring help from the fire service. Parked vehicles are considered to be a problem in these circumstances as is safety of children. Mr Hickey asked for help from the County Council to offer a solution to these ongoing problems, the clerk will contact Councillor Hardman. Mr Wilkes offered to start the process of looking at footpaths & bridleways & identifying landowners. It was agreed that the Council adopt the Red Telephone Kiosks at a cost of £1. The Council will complete the response at the November meeting after which it is envisaged that a document will be produced identifying ‘action items’. The Parish Plan Steering Group will then provide a final report.
- f) Website report –attached to minute book. It was agreed that useful telephone numbers ie to report dog fouling & fly tipping would be placed on the website. A reminder of the website address would be included in the Link on each occasion that a report is included.
- g) Response to request for information about rubbish bins – floor bin 100 litres £490, post/fence 5ft off the ground £95. £20 to put in place includes emptying & cleaning out twice per year. It was thought that the need for further bins should be monitored.

**5. Planning**

PAW/09/01888 – Mr J Cook, New Hall House, Hall Farm, Bricklehampton – Infill of Redundant Pond with Building Rubble and Cap with Planings to Provide Additional Area of Hard Standing. Comment to WDC, support the application.

**6. Finance**

	£
Savings a/c	15319.45
Current a/c	50.20
Playground	3712.25
<u>Invoices paid since last meeting</u>	£
Clerk ½ yr salary	2781.24
Clerk broadband reimbursement	119.94
Reimbursement of legal fees	862.50
PWLB	676.05
Village Hall	44.50
Wychavon Games	10.00
Mrs H Taylor Internal Audit	100.00

Audit – correspondence from Clement Keys requesting

- a) that PWLB figure be amended from £1293 to £1292.
- b) Explanation of increase in total other receipts and total other payments. The clerk explained that because of the change from receipts and payments to income and expenditure accounts it had been necessary to adjust the figures. Vat has been excluded from the I & E account & Mrs Taylor had spoken with Mr Atkins, Clement Keys to explain the difference in the figures prior to the Return being submitted. The clerk will speak with Mrs Taylor again.

**7. Co-option of Councillor** - Elmley Castle Ward- notices advertising the Casual Vacancy will be on all notice boards & the co- option will be at the meeting on 5<sup>th</sup> November